



PROFESSIONAL STAGE

**A QUICK
GUIDE LINE!**

Learning outcomes?

Being able to:

- Identify key aspects in an organizational contexts
- Apply competencies to conduct situational assessments and psychological interventions
- Develop professional interactions with clients and other practitioners in an organization.

WOP-P

- 20 ECTS; 500 hours
- Working in the company & Writing 2 Reports
- Duration: March-June

OHP

- 12 ECTS; 350 hours
- Working in the company & Writing 1 Report
- Duration: March- one month before graduation

ACTIVITIES



Find company



**Agreement between
University & Company**



**Select academic
supervisor**

ACTIVITIES



**Montly meetings with
Supervisor**



**Internship report
(OHP&WOP-P)**

15-18 pages

(about 3500 characters per page)



**Integration report
(only WOP-P)**

HOW TO FIND AN INTERNSHIP?

1. Online procedure to the organizations who already have an agreement

2. New agreement with new organizations

3. Practicum with the partner universities (Only Wop-p)

1) Online procedure to the organizations who already have an agreement:

Tirocini - Accesso studenti

Attraverso questo servizio gli studenti e i laureati possono consultare tutta l'offerta di esperienze formative professionalizzanti presso le strutture convenzionate con l'Ateneo e prenotare un tirocinio. Per utilizzare il servizio è necessario autenticarsi inserendo le stesse username e password valide per accedere a tutti i servizi messi a disposizione dell'Ateneo.

**LOGIN DI ATENEEO
DSA**

Nome utente

Password

Accedi

Non conosci username e/o password?
[Clicca qui](#)

- Connecting with your Unibo credentials you can look for them, select them, upload your CV, indicate the name of your supervisor and candidate! <https://tirocini.unibo.it/tirocini/>
- You can find more info at this link: <https://www.unibo.it/en/campuscesena/studying-at-cesena/internships/agreements-with-host-organizations>

2) New agreement with new organizations:

- Have a LinkedIn profile, an updated curriculum vitae and a cover letter
- Apply for positions on job opening websites
- Attend interviews and companies selection processes
- Contact the internship office
atcampuscesena.tirocini@unibo.it to make them sign an agreement with the company
- Wait for course' council approval of your internship position (it has to match the course of study and the Master academic objectives, as the timing March-June)

3) Practicum with partner universities (only Wop-p):



- The destinations are Puerto Rico, Florida, Baltimore, Brasilia and Illinois
- Students are selected by marks and balanced distribution among European partners
- The committee evaluators will select the students

CONTACTS

Internship & Placement Office



Internships Service - University of Bologna

This Service supports students in carrying out educational experiences aimed at complementing their learning curriculum.

campuscesena.tirocini@unibo.it

<https://www.unibo.it/en/campuscesena/campus-services/internship-and-placement-office>

Job Placement



Job Placement English Version

We organise activities and programmes that help participants to identify professional objectives by increasing their awareness of their own aptitudes....

<https://jobplacement.unibo.it/en>

Career Office



Prepararsi al mondo del lavoro

Se ti stai avvicinando alla fase di transizione università-lavoro puoi acquisire una serie di strumenti che ti serviranno per entrare in contatto con il mondo del lavor...

<https://almaorienta.unibo.it/laureati/servizio-orientamento-al-lavoro>

Thank you
for your attention!

If you have any question feel free to contact us:
alice.zenari@studio.unibo.it & gulce.gecer@studio.unibo.it